

Wastewater Management Commission (WWMC)

Meeting Minutes – June 29, 2009

(Approved by WWMC on _____, 2009)

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Meeting time: 5:00 p.m.

Location: Tiverton Community Center

Members present: John Christo, Colleen Stanton, Chris Nearpass, Don Wilbur, Noel Berg, Jeffery Stearns & Leroy Kendricks

Also in attendance: John Lincourt: (WWS) Wastewater Superintendent

Enclosure (1): Status Report of Pump Station Maintenance, 29 June 2009

1. The minutes of the 15 June 2009 meeting as recorded by the Secretary of the Commission was unanimously approved on a motion by Chris Nearpass and 2nd by Colleen Stanton.

2. Sewer Projects:

- **Bourne Mill** – No construction or testing of the sewer lines to report. Pump station shop drawings (Control panel) are being reviewed.
- **Mount Hope Interceptor** – Data extracted from the installed flow meter on Bay Street is being reviewed.
- **Canonicus St sewer construction** – The project has been advertised (out to bid).
- **North Tiverton Fire Station** – The acquisition of the parts necessary for the sewer line connection and acquisition of funds for Fall River to connect to the sewer line are on going.

3. Documentation & Procedures:

- **Sewer Ordinance review (Cesspools)** – Noel Berg has been assigned to review the various Town and State requirements on cesspools. A workshop with the Town Council to possibly modify the Tiverton Town Ordinance is still being planned.
- **Ponta Pump Station** - Nothing to report
- **Pump Stations** – John Lincourt provided a status report (dated 6-29-2009) on the operation on all four wastewater pump stations pertaining to problems, inspections, repairs and maintenance schedules. Report was well received by the WWMC members.

4. On-Site Issues: - Only two septic system inspections were completed since our last meeting.

5. Long Range Planning: - Leroy Kendricks reported that he received information from the North Tiverton Fire District pertaining to District formation etc. This information will be reviewed and discussed at our next meeting with regards to a formation of a proposed Wastewater District.

6. Financial Report:

- **WWMC Expenditure Report (5/31/2009)** - Work is on going to complete this report.

- **FY 2009-2010 Operating Budget** - A motion to approve this operating budget was made by Chris Nearpass and 2nd by Don Wilbur passed unanimously.

- **Sewer Usage billing** – Due to the fact that the amount of sewer usage has been on the down trend, the amount of revenue collected by the administrative fee at the present fee structure is getting lower. To compensate for the lower revenue amount, the sewer user administration fee needs to be increased to acquire the necessary operational funds for next FY. John Lincourt presented a billing fee structure to the WWMC. The proposed user fee increases the administration fee but does not increase the Fall River usage fee. A motion to approve this billing fee structure was made by Don Wilbur and 2nd by Chris Nearpass passed with a 6 to 7 vote. Colleen Stanton abstained. The proposed billing fee structure will be presented to the Town Council for their approval.

- **State Revolving Funds** - John Lincourt presented the FY 2010 Project Priority List (7 projects) which was submitted to R. I. DEM. The Town Council approved the list and requested that an additional project (Bay Street Area) be added. John Lincourt insured that this project was added within the submittal dead line date. Good work John.

- **CDBG-R Funds** – The \$90,000.00 of sewer construction funding requested by the Town of Tiverton was selected for funding as one of the Economic Recovery Act projects. John Lincourt with the aid of the WWMC will take the necessary steps to insure that all requirements are met within the allotted time periods to acquire these funds.

7. Public Education: - Nanaquaket Pond –Workshop status – Dates (August 8 & or 15) and location of the workshop were discussed. Colleen Stanton and Jeff Stearns have the action to finalize the plans etc.

8. General Administration: – The position for a part-time clerk to work on WWM billing has been posted.

9. A motion to adjourn (7:09 PM) made by Colleen Stanton and 2nd by Don Wilbur passed unanimously. The next scheduled meeting date is scheduled for June 29, 2009, 5:00PM at Tiverton Community Center.

Submitted by:

John S. Christo

Secretary WWMC